

Quick Reference Manual

Groups eChannel Project (GEC) Sabre Cruise Director

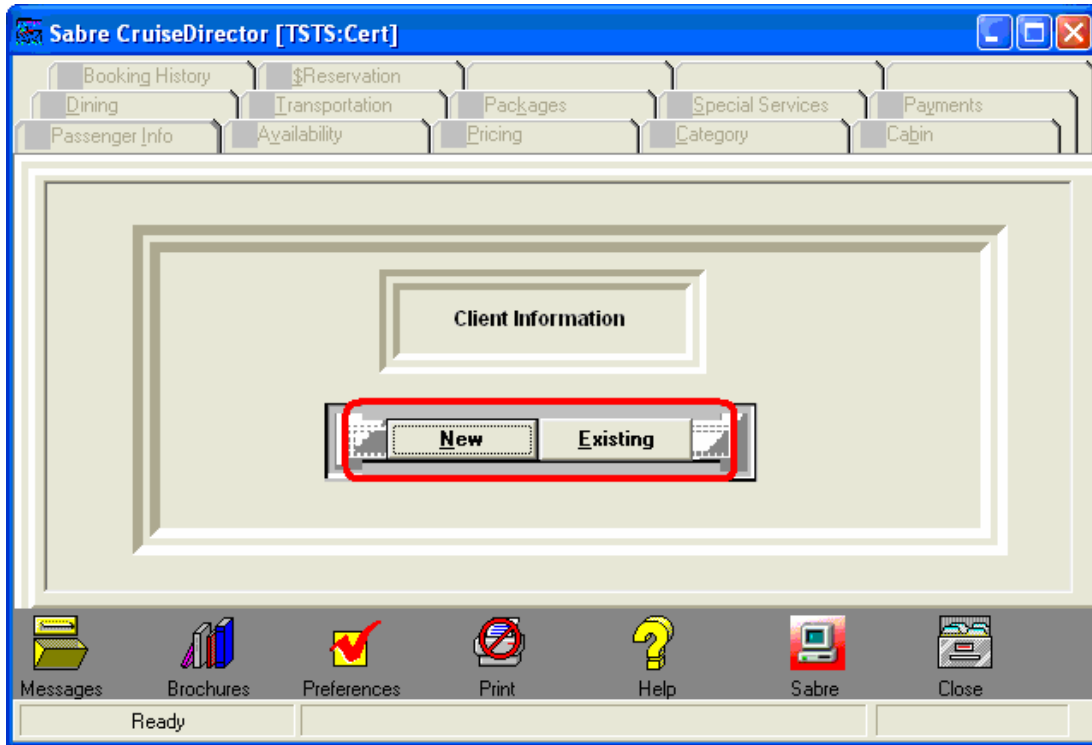
Great News! You will now be able to manage your group contracts online the same way you currently handle Individual Reservations bookings. Here's how it works: Call 1.800.327.5782 to book a group contract. Once you have your group booking number, you will be able to maintain it online. From berthing the group cabins, to making necessary adjustments, or even cancelling the group cabin, this new online feature allows YOU to be in charge of your group business.

Here is a Quick Reference Manual (QRM) with more details on what you can expect:

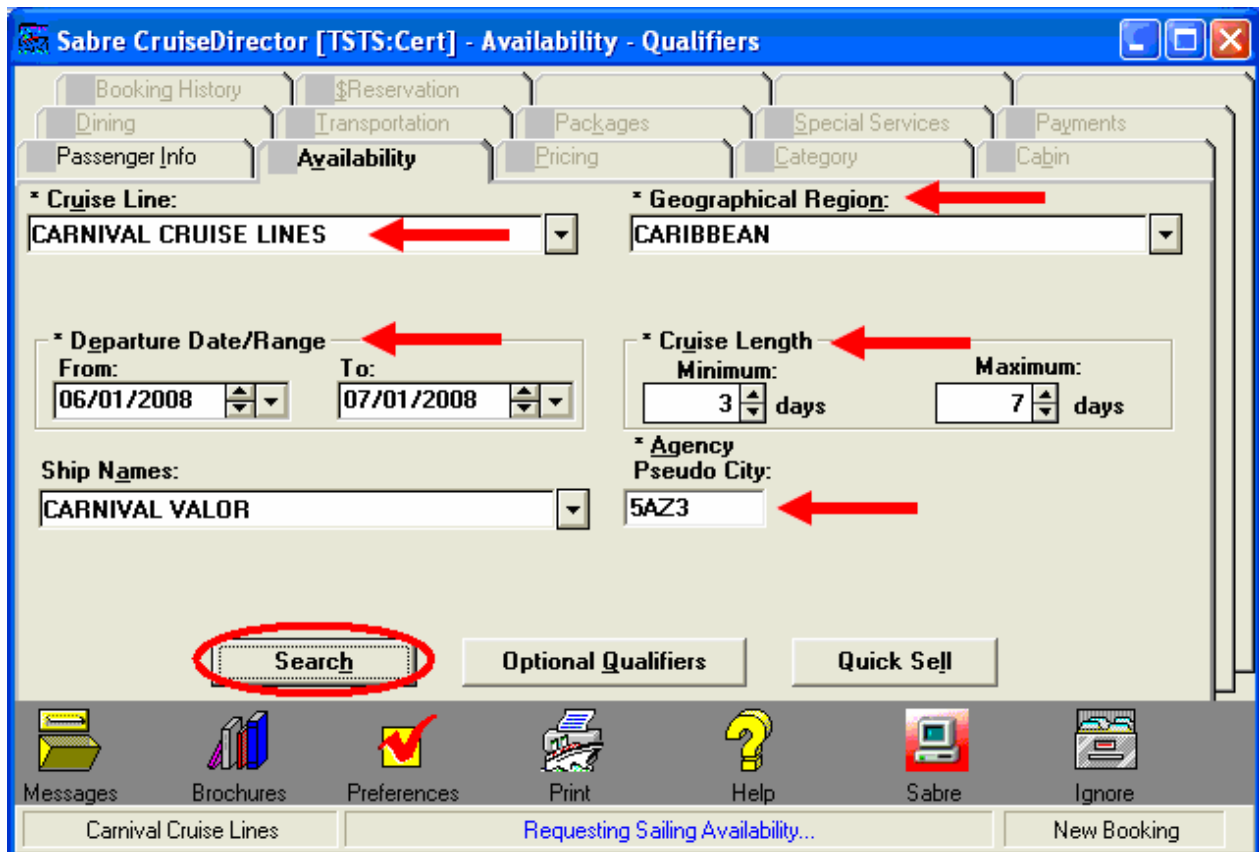
Berth Staterooms	<ul style="list-style-type: none">• Berth staterooms from categories within the group.• Add a new category to berth.• Choose stateroom numbers or TBA guarantees.
Change Staterooms	<ul style="list-style-type: none">• Select or change stateroom numbers.• Assign a stateroom number to a "TBA" stateroom.
Change Categories	<ul style="list-style-type: none">• Change the category berthed for a guest to a different category within their group.• View and book the BEST available group rate for a specific sailing.
Name Changes	<ul style="list-style-type: none">• Name changes• Name corrections• Replacing (cancelling/adding) guests
Make Payments	Make an online payment using the following: <ul style="list-style-type: none">• Checks• Credit cards
Fly Aweigh	<ul style="list-style-type: none">• Assign an air city for a group stateroom.• Change the gateway city for a guest or stateroom.• Change the guest from Fly Aweigh to Cruise only or Cruise only to Fly Aweigh.
Gratuities	<ul style="list-style-type: none">• Select pre-paid gratuities for a guest or stateroom.
Packages	<ul style="list-style-type: none">• Request packages for a group stateroom.• Assign packages for a group stateroom.• Remove a package from a guest or stateroom.• Change the package a guest has booked.
Dining Request	<ul style="list-style-type: none">• Dining will be available for request by individual stateroom. (Please remember that dining is still on a request basis.)
Vacation Protection Plan	<ul style="list-style-type: none">• Add VPP travel insurance for guests.• Remove VPP from guests in the group.
Confirmation	Request a stateroom confirmation (Account Summary of the stateroom) to be sent via: <ul style="list-style-type: none">• Fax• eMail• Mail

Plus, useful information such as deck plans, category descriptions and stateroom amenities are also available!!

Click the “New” button to create a new booking or the “Existing” button to edit an existing booking.



Enter the information for the required fields on the “Availability” tab and click the “Search” button.



A list of ships and sail dates matching your request will be displayed. The “Agency Group” column will show “YES” for any sailing holding a group contract. Simply highlight the desired ship and sail date and click on the “Select” button.

The screenshot shows the Sabre CruiseDirector interface. The title bar reads "Sabre CruiseDirector [TSTS:Cert] - Availability". The main area contains a table with the following data:

Status	Ship Name	Departure Date Length / Ports	Agency Group	Embarkation / Disembark
AVAIL	CARNIVAL VALOR	SUN, JUN 01, 2008 7 DAYS / 3 PORTS	YES	MIAMI MIAMI
AVAIL	CARNIVAL VALOR	SUN, JUN 08, 2008 7 DAYS / 4 PORTS	NO	MIAMI MIAMI
AVAIL	CARNIVAL VALOR	SUN, JUN 15, 2008 7 DAYS / 3 PORTS	NO	MIAMI MIAMI
AVAIL	CARNIVAL VALOR	SUN, JUN 22, 2008 7 DAYS / 4 PORTS	NO	MIAMI MIAMI
AVAIL	CARNIVAL VALOR	SUN, JUN 29, 2008 7 DAYS / 3 PORTS	NO	MIAMI MIAMI

Below the table are buttons for "Select", "Itinerary", and "Cancel". The "Select" button is circled in red. At the bottom, there is a toolbar with icons for Messages, Brochures, Preferences, Print, Help, Sabre, and Ignore. The status bar at the very bottom shows "Carnival Cruise Lines" and "New Booking".

A summary of your selection will be displayed. Please review it and then click the “Pricing” button to continue.

The screenshot shows the Sabre CruiseDirector interface in the "Summary" view. The title bar reads "Sabre CruiseDirector [TSTS:Cert] - Availability - Summary". The main area displays the following information:

Booked Passengers:

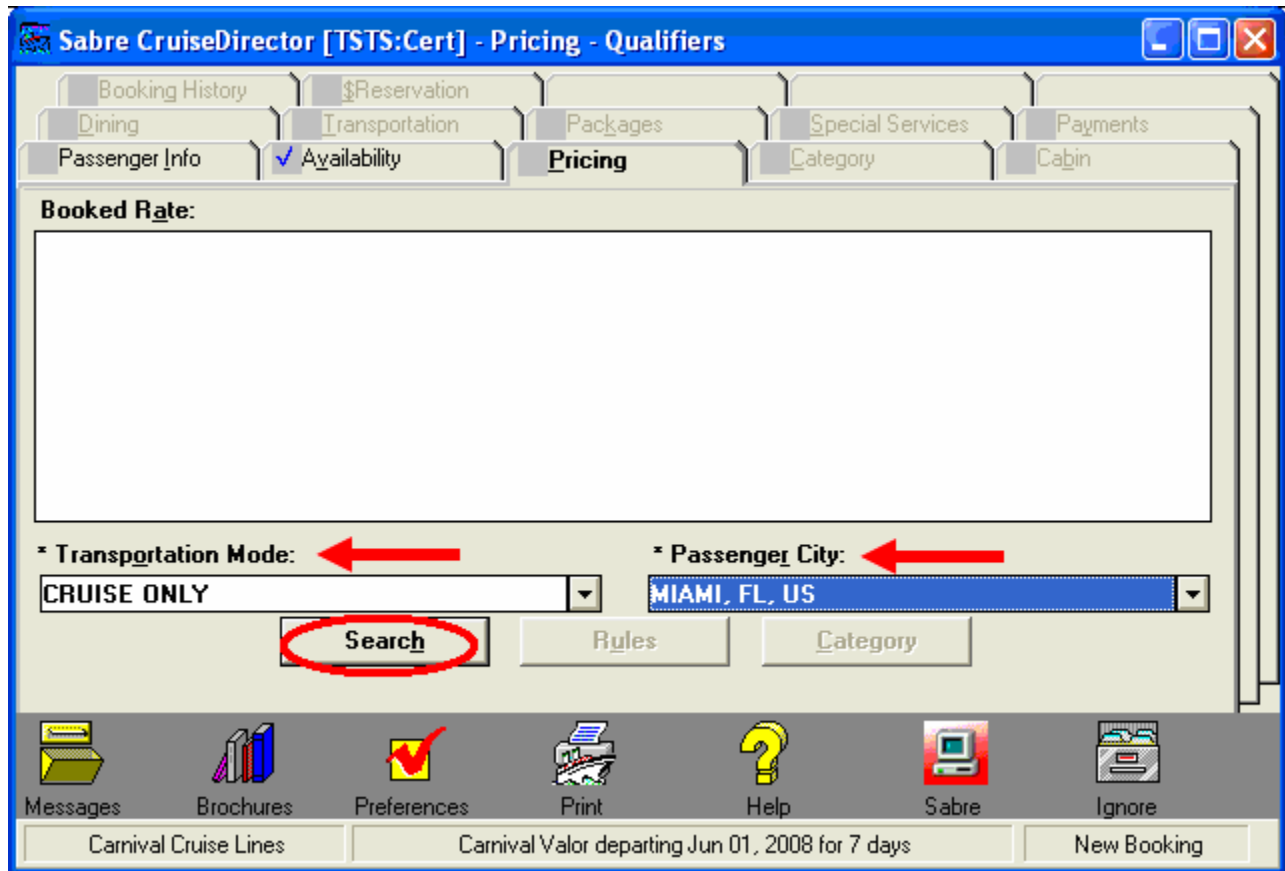
Booked Sailing:

CRUISE LINE: CARNIVAL CRUISE LINES
SHIP NAME: CARNIVAL VALOR
DEPARTURE DATE: JUN 01, 2008
CRUISE LENGTH: 7 DAYS
GEOGRAPHICAL REGION: CARIBBEAN
PORT OF EMBARKATION: MIAMI, FL, US

Below the summary are buttons for "Modify Sailing", "Itinerary", and "Pricing". The "Pricing" button is circled in red. At the bottom, there is a toolbar with icons for Messages, Brochures, Preferences, Print, Help, Sabre, and Ignore. The status bar at the very bottom shows "Carnival Cruise Lines" and "Carnival Valor departing Jun 01, 2008 for 7 days".

Cruise Only Guests	Guests with Air
<p>If the “Transportation Mode” section indicates “CRUISE ONLY,” please select the Guest’s resident city in the “passenger City” section. A dropdown list has been provided for your convenience.</p>	<p>If the Transportation Mode is Air, it is important that the <u>departing city</u> is selected for the guest in the “Passenger City” field.</p>

Once your information is entered, please click the “Search” button to view applicable group rates.



NOTE: Once the transportation mode and city are selected, a list of fare codes applicable to the group will be displayed. The group fare codes will be displayed with the Group booking number in the front. For example: 8BC0W401 shows fare code PGY in the description, 8BC0W404 shows fare code PNS in the example below. The 01 & 04 at the end of the booking number 8BC0W4 is the Rate Code version from Rate Code List.

Highlight the fare to be berthed and click the "Select" button.

Sabre CruiseDirector [TSTS:Cert] - Pricing - Availability

Booking History | Reservation | Dining | Transportation | Packages | Special Services | Payments

Passenger Info | Availability | **Pricing** | Category | Cabin

Sales Information:
NO MESSAGES

Dining:
First Seating: ON REQUEST Second Seating: ON REQUEST

Rate Options			Effective/Discontinue Date
8BC0W401	TEST JP5	PGY	FEB 20, 2008
USD	CPGY - NO UPGRADES APPLY SUPPORTS 00 AMENITIES		MAR 18, 2008
8BC0W404	TEST JP5	PNS	FEB 20, 2008
USD	CPNS - NO UPGRADES APPLY SUPPORTS 00 AMENITIES		MAR 18, 2008
8BC0W407	TEST JP5	PGY	FEB 20, 2008
USD	CPGY - NO UPGRADES APPLY SUPPORTS 00 AMENITIES		MAR 18, 2008
8BC0W4BST	TEST JP5	BST	FEB 20, 2008
USD	- NO UPGRADES APPLY SUPPORTS 00 AMENITIES AND		MAR 18, 2008

Select Rules Rate Comparison Cancel

Messages Brochures Preferences Print Help Sabre Ignore

Carnival Cruise Lines Carnival Valor departing Jun 01, 2008 for 7 days New Booking

Once selected, the fare code will be displayed. Please click the "Category" tab to continue.

Sabre CruiseDirector [TSTS:Cert] - Pricing - Summary

Booking History | Reservation | Dining | Transportation | Packages | **Special Services** | Payments

Passenger Info | Availability | Pricing | **Category** | Cabin

Booked Rate:
8BC0W401 TEST JP5 PGY
MIAMI, FL, US - CRUISE ONLY

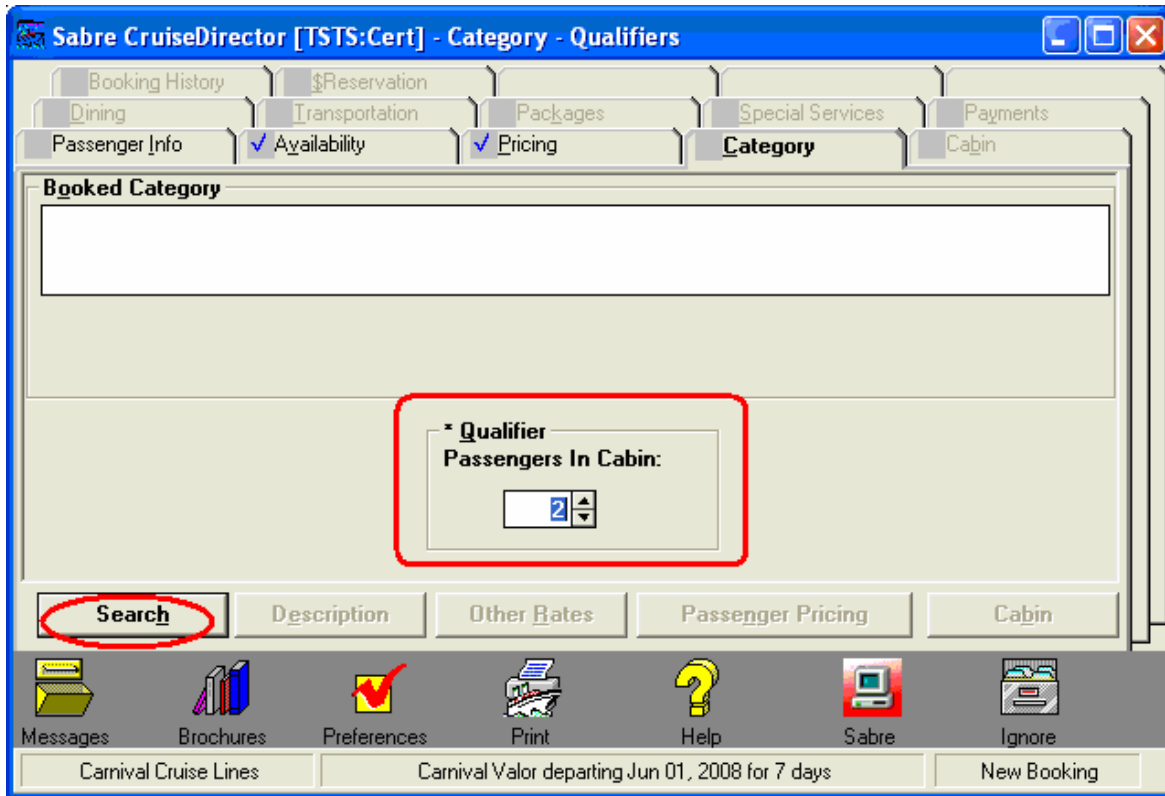
* Transportation Mode: CRUISE ONLY * Passenger City: MIAMI, FL, US

Search Rules Category

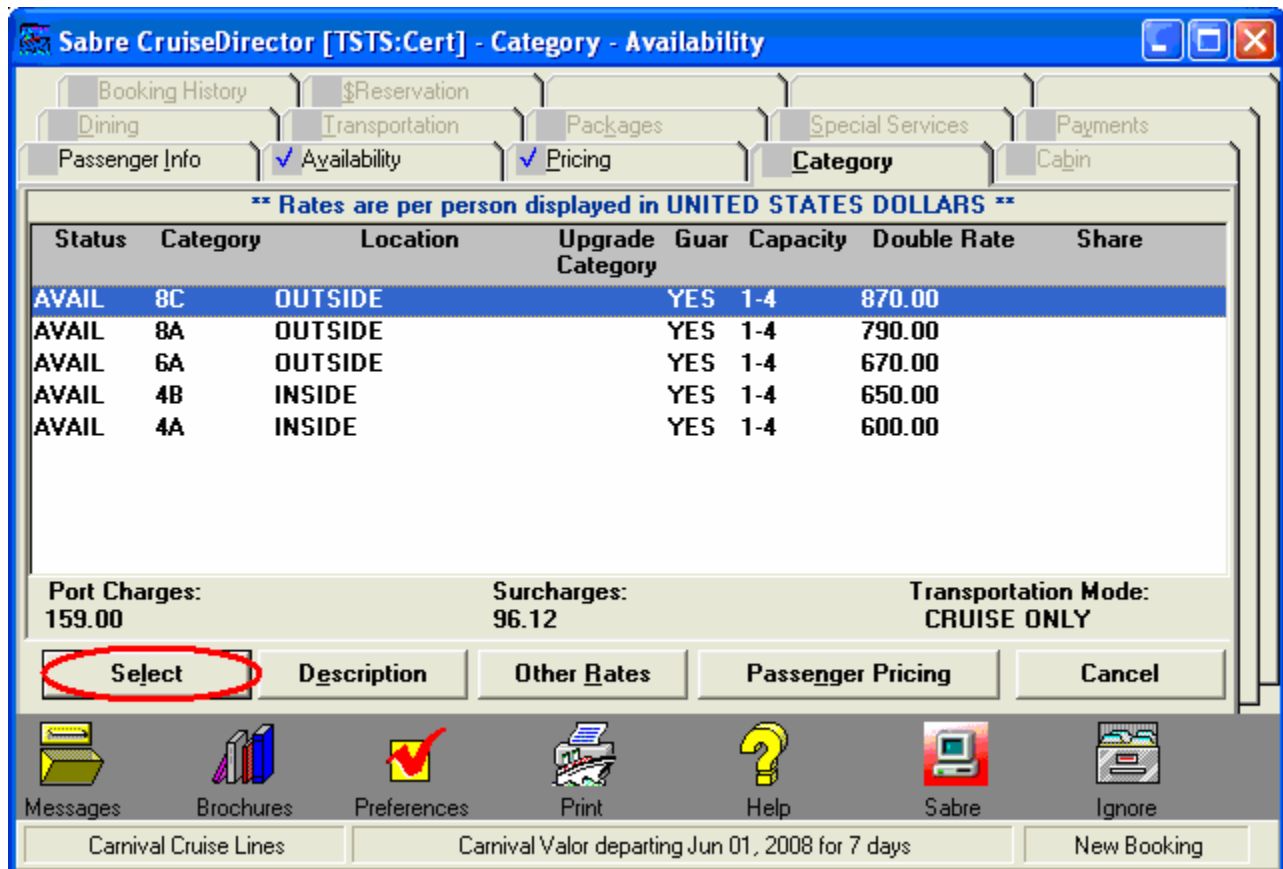
Messages Brochures Preferences Print Help Sabre Ignore

Carnival Cruise Lines Carnival Valor departing Jun 01, 2008 for 7 days New Booking

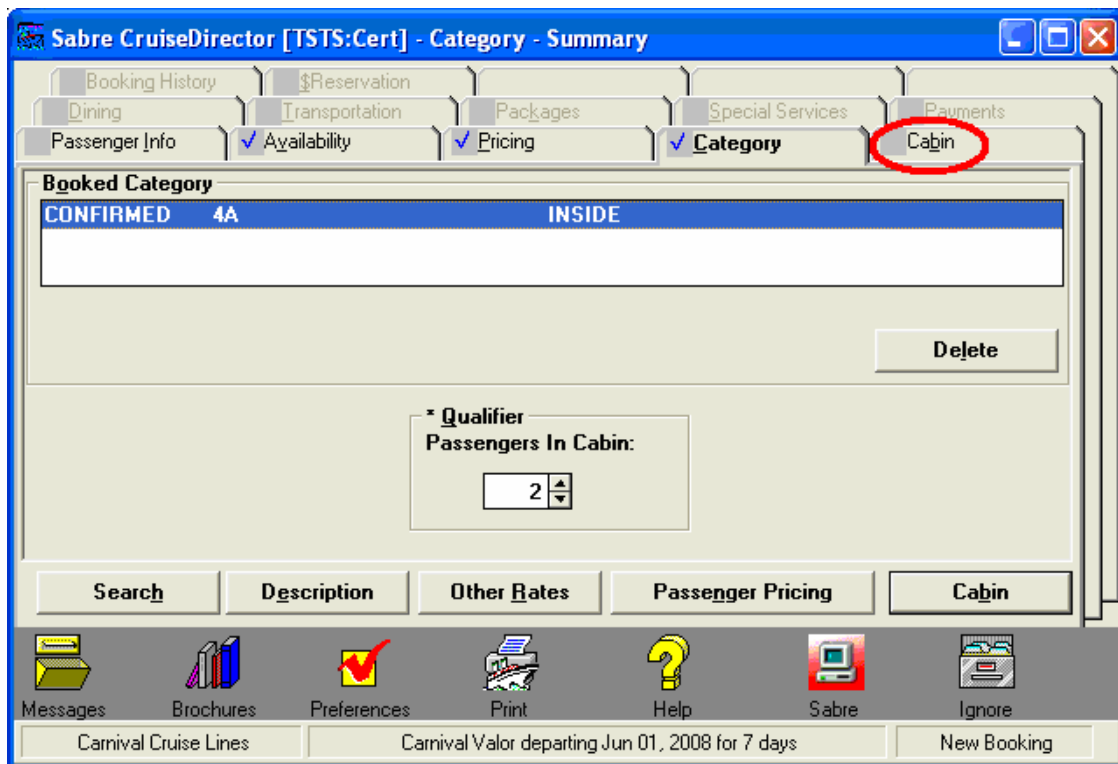
Select the number of guests to be assigned to the stateroom and click the “Search” button.



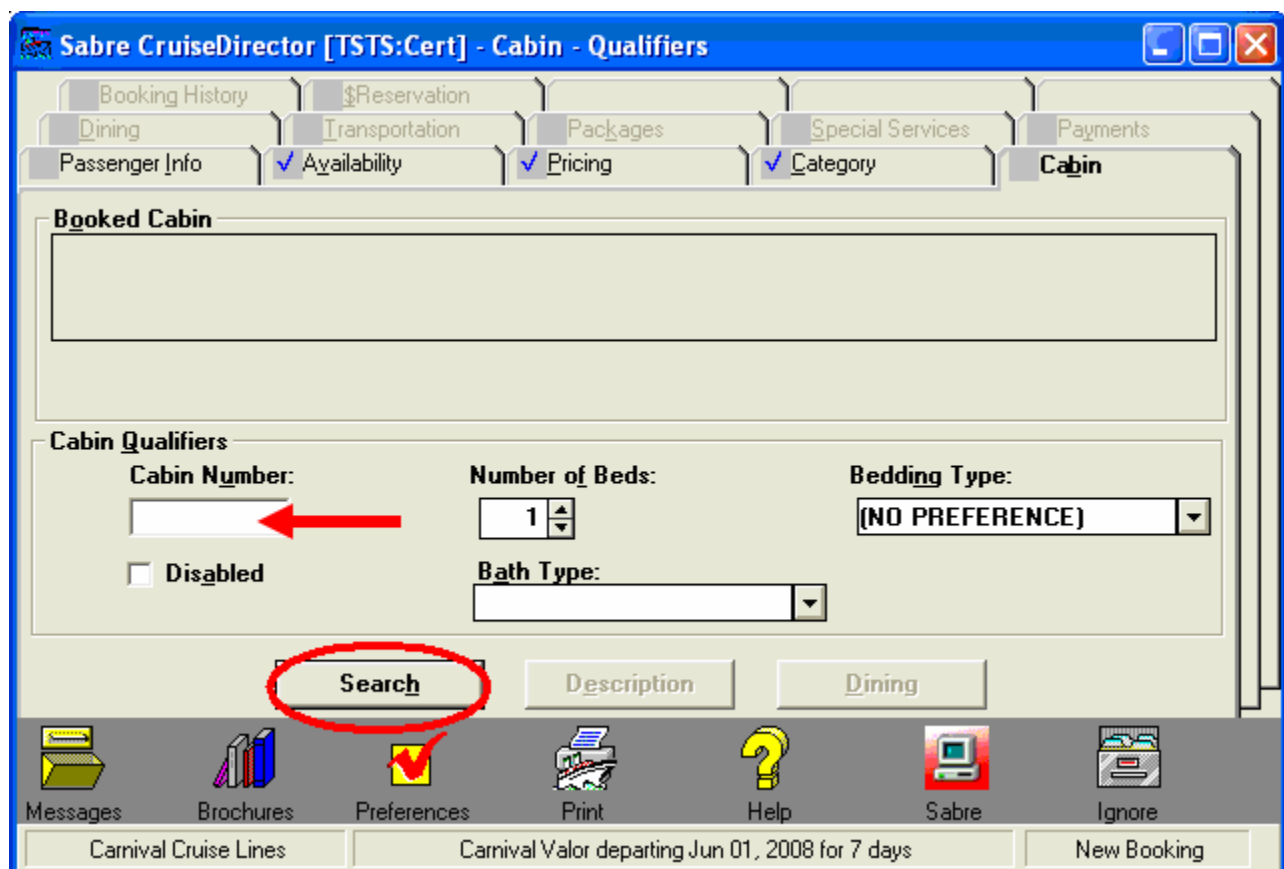
Based on the fare code selected, a list of categories will be returned. Highlight the category desired and click the “Select” button.



After the category is selected, click on the “Cabin” tab to select the stateroom number or assign the stateroom as TBA guarantee.



If there is a specific stateroom number you would like to assign, please type the stateroom number in the “Cabin Number” field. If you want to view all available staterooms within your requested category, please click the “Search” button for a list.



Please highlight the stateroom number desired and click the “Select” button.

The screenshot shows the Sabre CruiseDirector interface for Carnival Cruise Lines. The 'Cabin' tab is selected, showing a table of available cabins. A red circle highlights the 'Select' button at the bottom of the table.

Cabin Number	Deck	Location	Capacity	Bedding	Bath
1368	RIVIERA	IN/MID/PORT	1 - 2	1CNV KING	SHOWER
1410	RIVIERA	IN/MID/PORT	1 - 2	1CNV KING	SHOWER
1259	RIVIERA	IN/FORE/STBD	1 - 2	1CNV KING	SHOWER
1251	RIVIERA	IN/FORE/STBD	1 - 2	1CNV KING	SHOWER
1247	RIVIERA	IN/FORE/STBD	1 - 2	1CNV KING	SHOWER
GUAR	TO BE ASSIGNED	TO BE ASSIGNED	1 - 4		

Buttons: Select, Description, Cancel

Messages, Brochures, Preferences, Print, Help, Sabre, Ignore

Carnival Cruise Lines | Carnival Valor departing Jun 01, 2008 for 7 days | New Booking

An advisory is returned informing the stateroom or guarantee will be held for 15 minutes.

Sabre CruiseDirector - Cabin

i CARNIVAL CRUISE LINES will hold Cabin GUAR for 15 minutes.

OK

Click on the "Dining" button to view the drop down for the dining times. Please select the dining time you would like to request for the selected stateroom.

The screenshot shows the Sabre CruiseDirector interface for a cabin summary. The window title is "Sabre CruiseDirector [TSTS:Cert] - Cabin - Summary". The top navigation bar includes tabs for Booking History, Dining, Passenger Info, Transportation, Availability, Pricing, Packages, Category, Special Services, and Cabin. The "Cabin" tab is selected. Below the navigation bar, there is a section for "Booked Cabin" with a table containing columns for "CONFIRMED", "GUAR", and "TO BE ASSIGNED". A "Delete" button is located below the table. The "Cabin Qualifiers" section includes fields for "Cabin Number", "Number of Beds" (set to 1), "Bedding Type" (set to "NO PREFERENCE"), and "Bath Type". A "Disabled" checkbox is also present. At the bottom of the main content area, there are three buttons: "Search", "Description", and "Dining". The "Dining" button is circled in red. The bottom toolbar contains icons for Messages, Brochures, Preferences, Print, Help, Sabre, and Ignore. The status bar at the bottom displays "Carnival Cruise Lines", "Carnival Valor departing Jun 01, 2008 for 7 days", and "New Booking".

The screenshot shows the Sabre CruiseDirector interface for dining availability. The window title is "Sabre CruiseDirector [TSTS:Cert] - Dining - Availability". The top navigation bar includes tabs for Passenger Info, Availability, Pricing, Category, Cabin, Booking History, Transportation, Packages, Special Services, and Payments. The "Dining" tab is selected. Below the navigation bar, there is a section for "Booked Dining:" with an empty text box. The "Dining Preference" section features a dropdown menu with "First Seating (CONFIRMED)" selected. A red arrow points to the "Dining Preference" label. Below the dropdown menu, there is a "Dining With (Confirmation Number):" label and an empty text box. At the bottom of the main content area, there are two buttons: "Select" and "Passenger Info". The bottom toolbar contains icons for Messages, Brochures, Preferences, Print, Help, Sabre, and Ignore. The status bar at the bottom displays "Carnival Cruise Lines", "Carnival Valor departing Jun 01, 2008 for 7 days", and "New Booking".

The dining time requested will be populated in the Booked Dining field. Please click on the "Passenger Info" button to continue.

Sabre CruiseDirector [TSTS:Cert] - Dining - Summary

Passenger Info | Availability | Pricing | Category | Cabin

Booking History | Reservation | Transportation | Packages | Special Services | Payments

Booked Dining:

Seating: CONFIRMED - First Seating
Dining With:

Dining Preference: First Seating (CONFIRMED)

Dining With (Confirmation Number):

Modify Dining | **Passenger Info**

Messages | Brochures | Preferences | Print | Help | Sabre | Ignore

Carnival Cruise Lines | Carnival Valor departing Jun 01, 2008 for 7 days | New Booking

The asterisk * shows the mandatory fields to be filled out.

Sabre CruiseDirector [TSTS:Cert] - Passenger Info - Detail

Booking History | Reservation | Transportation | Packages | Special Services | Payments

Passenger Info | Availability | Pricing | Category | Cabin

* Last Name: | * First Name: | * Title: |

* Passenger Telephone: | * Contact | Insurance

* Country of Nationality: | * Age or Birth Date: |

Past Passenger: Yes: |

Next Passenger | Summary | Immigration | **Reservation**

Messages | Brochures | Preferences | Print | Help | Sabre | Ignore

Carnival Cruise Lines | Carnival Valor departing Jun 01, 2008 for 7 days | New Booking

Once all the information for the first guest is entered, click on “Next Passenger”.

The screenshot shows the Sabre CruiseDirector interface for entering passenger details. The window title is "Sabre CruiseDirector [TSTS:Cert] - Passenger Info - Detail". The interface includes several tabs: Booking History, \$Reservation, Dining, Transportation, Packages, Special Services, and Payments. Under the "Passenger Info" tab, there are sub-tabs for Availability, Pricing, Category, and Cabin. The form fields are as follows:

- * Last Name: PICHARDO
- * First Name: JORGE
- * Title: MR
- * Passenger Telephone: HOME (dropdown), 3055992650
- * Contact: (checked)
- * Insurance: (checked)
- * Country of Nationality: UNITED STATES
- * Age or Birth Date: Age (selected), Birth Date (radio button), 33
- Past Passenger: Yes

At the bottom of the form, there are four buttons: "Next Passenger" (circled in red), "Summary", "Immigration", and "\$ Reservation". The bottom toolbar contains icons for Messages, Brochures, Preferences, Print, Help, Sabre, and Ignore. The status bar at the very bottom shows "Carnival Cruise Lines", "Carnival Valor departing Jun 01, 2008 for 7 days", and "New Booking".

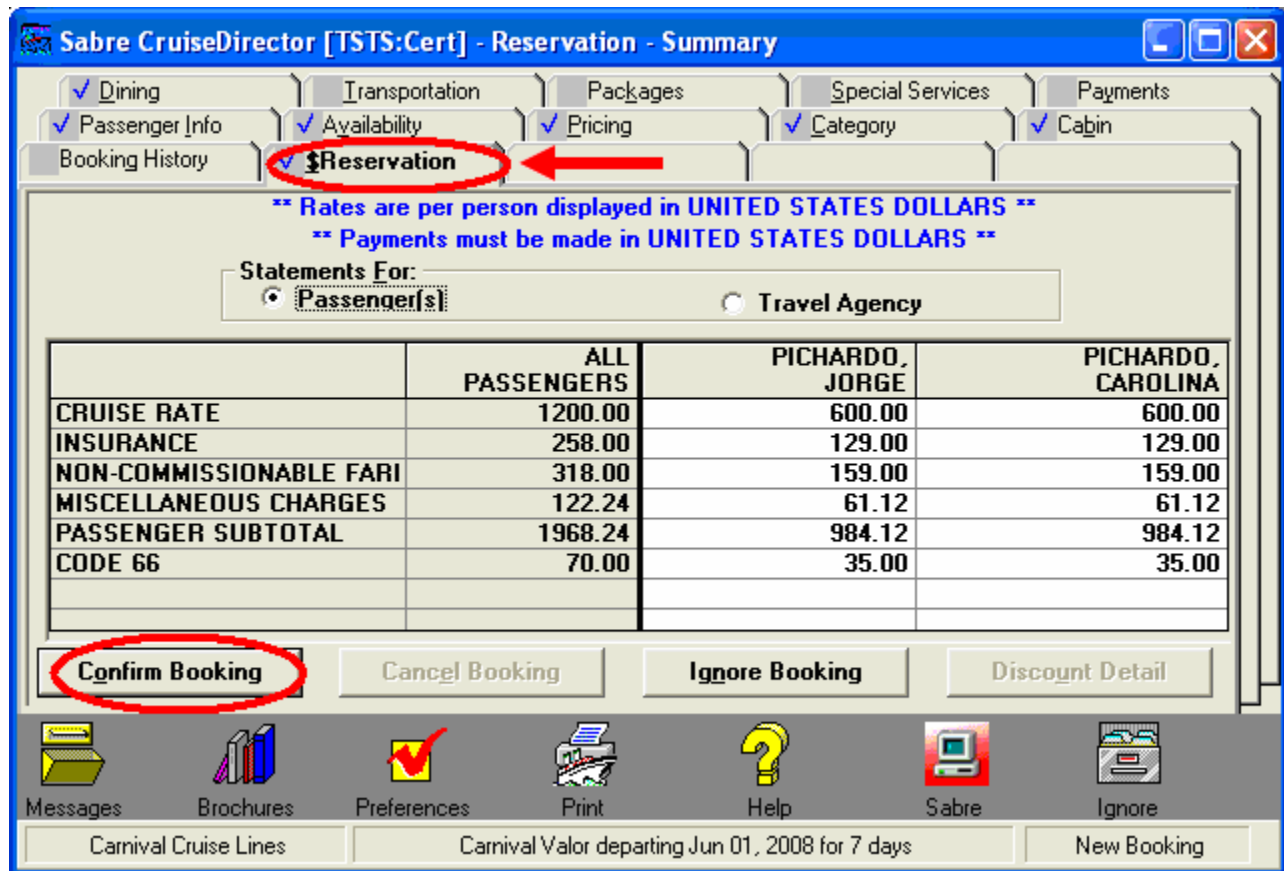
Continue entering the passenger information and clicking on “Next Passenger” until all the guests are assigned into the cabin.

This screenshot shows the same Sabre CruiseDirector interface, but with the second passenger's information entered. The fields are:

- * Last Name: PICHARDO
- * First Name: CAROLINA
- * Title: MRS
- * Passenger Telephone: HOME (dropdown), 3055992650
- * Contact: (unchecked)
- * Insurance: (checked)
- * Country of Nationality: UNITED STATES
- * Age or Birth Date: Age (selected), Birth Date (radio button), 25
- Past Passenger: Yes

The "Next Passenger" button is no longer circled. The rest of the interface, including the toolbar and status bar, remains the same as in the previous screenshot.

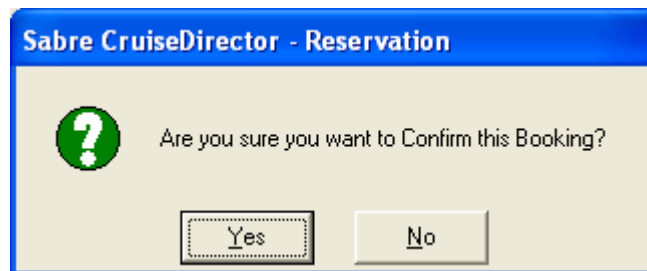
Once you entered all the information for the guests that are sailing in the stateroom, please click on the “Reservation” tab to view the booking details. Please review the information. Click the “Confirm Booking” button if correct.



The screenshot shows the Sabre CruiseDirector [TSTS:Cert] - Reservation - Summary window. The "Reservation" tab is selected and circled in red, with a red arrow pointing to it. Below the tabs, there are two lines of blue text: "** Rates are per person displayed in UNITED STATES DOLLARS **" and "** Payments must be made in UNITED STATES DOLLARS **". Under "Statements For:", the "Passenger(s)" radio button is selected. A table displays rates for three categories: ALL PASSENGERS, PICHARDO, JORGE, and PICHARDO, CAROLINA. The "Confirm Booking" button is circled in red. At the bottom, there are icons for Messages, Brochures, Preferences, Print, Help, Sabre, and Ignore, along with text for Carnival Cruise Lines, Carnival Valor departing Jun 01, 2008 for 7 days, and New Booking.

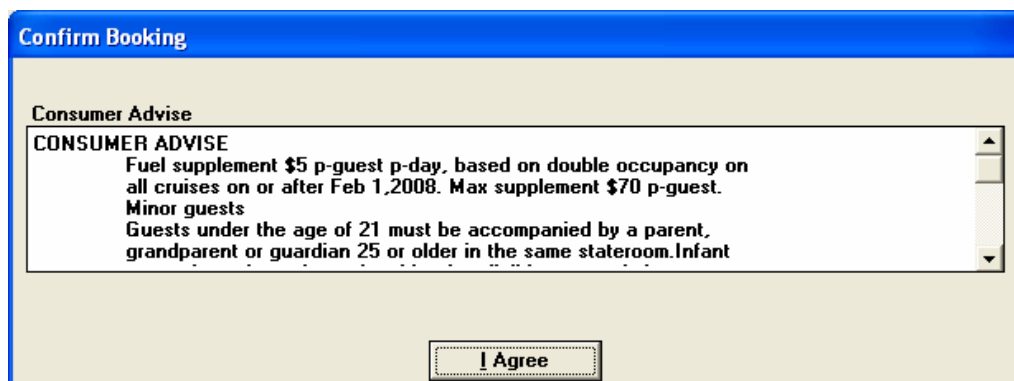
	ALL PASSENGERS	PICHARDO, JORGE	PICHARDO, CAROLINA
CRUISE RATE	1200.00	600.00	600.00
INSURANCE	258.00	129.00	129.00
NON-COMMISSIONABLE FARI	318.00	159.00	159.00
MISCELLANEOUS CHARGES	122.24	61.12	61.12
PASSENGER SUBTOTAL	1968.24	984.12	984.12
CODE 66	70.00	35.00	35.00

A “Confirm this Booking” window will appear to verify you are booking the reservation.



The dialog box is titled "Sabre CruiseDirector - Reservation" and contains a green question mark icon. The text reads: "Are you sure you want to Confirm this Booking?". Below the text are two buttons: "Yes" and "No".

You will need to agree to CCL’s “Consumer Advice” in order to complete your reservation and receive a booking number.



The "Confirm Booking" window displays the "Consumer Advice" section. The text reads: "CONSUMER ADVISE Fuel supplement \$5 p-guest p-day, based on double occupancy on all cruises on or after Feb 1,2008. Max supplement \$70 p-guest. Minor guests Guests under the age of 21 must be accompanied by a parent, grandparent or guardian 25 or older in the same stateroom. Infant". At the bottom, there is an "I Agree" button.

Your reservation is now complete and an Individual Booking Number (IBR #) is provided. Please click on the “View Booking” button to view the detailed information regarding your reservation.



You may click on the “Modify Sailing” button for any adjustments or modifications.

